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***** MEETING MINUTES *****

Minutes of the September 22, 2022, Virtual Board Meeting

Trustee	Web meeting	Trustee	Web meeting
Terrell Carter	X	Julia López	X
Donna Schmitt	X	Linda Grayson	X
Robert Poirier	X	Samantha March	Absent
Carolyn Jackson	X	Vander Corliss	X
Cassandra Pinkston	Absent		

Others Attending:

William Kuehling, Board Counsel
 Cassandra Kaufman, Executive Director
 MHB Staff

Public Hearing on the 2022 Tax Rates

Board Chair, Terrell Carter convened the Public Hearing at 5:45 p.m. and invited comments from anyone regarding the proposed 2022 tax rates for the Community Mental Health Fund and the Community Children’s Services Fund. It was noted that the proposed rates were publicized in the *St. Louis American*, as well as posted in several public locations throughout the City. No one present asked to speak on the tax rates. Trustee Donna Schmitt made a motion, seconded by Trustee Linda Grayson to adjourn the public hearing.

Meeting of the Saint Louis MHB Trustees

Call to Order – The regular meeting of the City of St. Louis Mental Health Board of Trustees was called to order at 5:47 p.m. by Chair, Terrell Carter.

Community Comments – Kevin Wells, Director of Incredible Years at Places for People thanked the Trustees for their support and provided information on the nine upcoming in-person sessions and zoom session. Kevin shared a story about a newly hired staff member who was a previous program participant whose child authored a book about what their family experienced in Incredible Years.

Approval of the August 2022 Board Minutes – The motion was made by Robert Poirier and seconded by Linda Grayson to approve the August 18, 2022 Board Meeting Minutes as distributed. The motion passed unanimously.

Resolution to Approve the 2022 Tax Rate of the Community Mental Health Fund – Rob Poirier, Chair of the Finance—Investment Committee made motion which was seconded by Vander Corliss to accept the 2022 Property Tax Rate of \$0.0888 on each \$100.00 assessed value for the Community Mental Health Fund. The motion passed unanimously.

Resolution to Approve the 2022 Tax Rate for the Community Children’s Services Fund – Rob Poirier, Chair of the Finance--Investment Committee made a motion which was seconded by Vander Corliss to accept the 2022 Property Tax Rate of \$0.2443 on \$100.00 assessed value for the Community Children’s Services Fund. The motion passed unanimously.

Appointment of Personnel Committee Chair – Board Chair Terrell Carter appointed Linda Grayson, immediate past Board Chair and long-standing member of the Personnel Committee, to serve as the committee’s chair following the June 2022 resignation of former Chair Mary Calzaretta.

Resolution to Approve Job Description – Personnel Committee Chair Linda Grayson introduced the resolution to approve MHB’s job description for a Non-CPA Accountant position. The motion was seconded by Donna Schmitt and passed unanimously.

Update on DOORWAYS’ Phase 1 Permanent Supportive Housing Project – DOORWAYS’ President and CEO Opal Jones presented an update to Trustees on the evolution of the agency’s supportive housing model.

Resolution to Approve Permanent Supportive Housing Funding for Lutheran Development Group – Vice Chair Donna Schmitt introduced the Resolution to approve Permanent Supportive Housing funding for the Lutheran Development Group’s Marquette Homes project. The motion was seconded by Carolyn Jackson and passed unanimously.

Nomination of Prospective Trustees –Carolyn Jackson, Chair of the Nominating Committee, introduced and moved to accept Andrea Blaylock, Lisa Mulligan, Ronald Griffin, and Mario Hamell as prospective MHB Trustees. The motion was seconded by Donna Schmitt and passed unanimously.

Board Retreat – Board Chair Terrell Carter announced an upcoming Board Retreat to be scheduled in January 2023.

Trustee Portal Demonstration – Tom Giles, Director of Operations, introduced MHB’s new Trustee Portal. Trustees had the opportunity to provide feedback on items they would like to see in the Portal.

Staff Report – Executive Director Cassandra Kaufman briefly presented the staff report covering the period from August 19, 2022 – September 22, 2022, and it was sent after the meeting.

Roll Call Vote to Close the Meeting – Board Chair Terrell Carter moved that the public portion of the meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from the closed meeting be closed under Section 610.021(3), RSMo., for the purpose of legal actions and confidential communications with its legal counsel.

Terrell Carter – yea
Vander Corliss- yea

Donna Schmitt- yea
Carolyn Jackson – yea

Robert Poirier- yea
Julia López - yea

After the vote, the Trustees went into closed session at 6:32 p.m. and all community members and staff were placed into a Zoom waiting room.

The closed session concluded at 6:43 p.m. and the meeting reconvened in open session at 6:45 p.m. During the closed session, the Trustees were informed about a pending legal matter which has been resolved.

Adjournment – Carolyn Jackson made a motion to adjourn which was seconded by Vander Corliss. The motion passed, and the meeting of the Saint Louis MHB Trustees adjourned at 6:47 p.m.

The next meeting of the Trustees will be held on **October 20, 2022** at 5:45 p.m.