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*** MEETING MINUTES ***

Minutes of the November 17, 2022, Virtual Board Meeting

Trustee	Web meeting	Trustee	Web meeting
Terrell Carter	Absent	Linda Grayson	X
Donna Schmitt	X	Lisa Mulligan	X
Robert Poirier	X	Mario Hamell	X
Andi Blaylock	Absent	Ronald Griffin	X
Carolyn Jackson	X	Samantha March	Absent
Cassandra Pinkston	X	Vander Corliss	Absent
Julia López	X		

Others Attending:

William Kuehling, Board Counsel
Cassandra Kaufman, Executive Director
MHB Staff

Call to Order – The Meeting of the Saint Louis MHB Trustees was called to order at 5:45 p.m. by Vice Chair, Donna Schmitt.

Community Comments – Jason Baker, Executive Director with Bilingual International Assistant Services shared how an initial MHB investment two decades ago has led to currently increased funding on a highly competitive federal grant and expansion of resources and services for New Americans.

Welcome New Trustees – Andrea Blaylock, Ronald Griffin, Mario Hamell, and Lisa Mulligan were approved as Trustees by the Board of Aldermen at their November 10, 2022, meeting and were welcomed to the City of St. Louis Mental Health Board of Trustees.

Approval of the October 2022 Board Minutes – The motion was made by Carolyn Jackson and passed unanimously to approve the October 20, 2022 Board Meeting Minutes as distributed.

MHB Investment Policy and Portfolio Overview – At the request of the Finance-Investment Committee, Gary Orf, CFA, Chief Investment Officer with Renaissance Financial presented a brief overview of MHB’s investment policies and its current investments.

FY22 Audited Financial Statement and Independent Auditor's Report – Andrew Zebell, CPA and Principal with CliftonLarsonAllen presented the FY22 Audited Financial Statement and Independent Auditor's Report. The motion was made by Ronald Griffin and passed unanimously to approve the audit as presented.

Resolution to Approve FY23 MHB Budget Revision – Secretary/Treasurer and Finance-Investment Committee Chair Rob Poirier introduced, and Controller Susan Kabat presented a revised FY23 budget to reflect unanticipated, material additions to both revenues and expenses. The motion was made by Cassandra Pinkston and passed unanimously to approve the FY23 MHB Budget revision.

Resolution to Appropriate Emerging Needs Funding for Youth Mental Health First Aid Training – Program Committee Chair Julia López presented the recommendation to utilize Emerging Needs Community Children's Services Funding to support training for teachers and staff in Youth Mental Health First Aid at St. Louis City middle and high schools in response to the October school shooting. The motion was made by Julia López and passed unanimously to appropriate emerging needs funding for Youth Mental Health First Aid training.

Resolution to Approve Changes to MHB's Organizational Chart and Corresponding Job Descriptions – Personnel Committee Chair Linda Grayson presented proposed changes to MHB's organizational chart and several job descriptions due to staffing transitions. The motion was made by Linda Grayson and passed unanimously to approve changes to MHB's organizational chart and corresponding job descriptions.

Update on Central Visual and Performing Arts School Shooting Response – Deputy Director, Serena Muhammad who has served as the point person for the school shooting response on behalf of MHB and the St. Louis Area Violence Prevention Commission, provided an update on the local response.

Agency Presentation – Colleen Pace, Program Director with CHADS, presented on their Community Children's Services Fund CHADS Family Support Program

Staff Report – Executive Director Cassandra Kaufman presented the staff report for the period October 21, 2022 – November 17, 2022. A written report was distributed at the conclusion of the meeting.

Adjournment – There being no further business, Lisa Mulligan made a motion to adjourn. Carolyn Jackson seconded the motion. The motion passed, and the meeting of the Saint Louis Mental Health Board of Trustees adjourned at 6:53 p.m.

There will be **no meeting in December**, the next meeting of the Trustees will be held on **Thursday, January 19, 2023 at 5:45PM**.

The Board retreat will be **Saturday, January 14, 2023, at 8:30AM**.