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***** MEETING MINUTES *****

Minutes of the April 21, 2022, Virtual Board Meeting

Trustee	Web meeting	Trustee	Web meeting
Mary Calzaretta	Absent	Samantha March	X
Terrell Carter	X	Cassandra Pinkston	X
Marguerite Grandelious	X	Robert Poirier	Absent
Linda Grayson	X	Carla Rose	X
Carolyn Jackson	X	Donna Schmitt	X
Julia López	X		

Others Attending:
 William Kuehling, MHB Counsel
 Cassandra Kaufman, Executive Director

Call to Order – The Meeting of the Saint Louis MHB Trustees was called to order at 5:45 p.m. by Chair, Linda Grayson.

Community Comments – There were no community members present who wished to address the Board.

Approval of the March 2022 Board Minutes – The motion was made by Samantha March and seconded by Terrell Carter to approve the March 17, 2022, Minutes of the last Trustees meeting as distributed. The motion passed unanimously.

Installation of the 2022-23 Officer Slate – Linda Grayson, Board Chair announced the installation of the officers for the upcoming one-year term running April 22, 2022, through April 20, 2023, as follows:
 Terrell Carter, Chair
 Donna Schmitt, Vice-Chair
 Donna Schmitt, Secretary/Treasurer – one-month term

Resolution to Approve a Special Permanent Supportive Housing Funding Request
 Terrell Carter presented the Resolution authorizing approval for a special PSH Funding Request. The motion was made by Donna Schmitt and seconded by Carla Rose to approve the Resolution which passed unanimously.

Appointment of Trustee to the Personnel Committee

Board Chair, Linda Grayson appointed Cassandra Pinkston to serve on the Personnel Committee which is charged to review, study, and consider personnel matters and matters affecting the staffing of the Saint Louis MHB in accordance with MHB by-laws.

Resolution to Approve Recommended Changes to Personnel Policies and Job Descriptions

Personnel Committee member Carolyn Jackson presented recommended changes to MHB’s personnel policies and job descriptions resulting from the Human Resources Consulting Engagement. The motion was made by Carolyn Jackson and seconded by Terrell Carter to approve the Resolution which passed unanimously.

Opportunity for Questions from Trustees on the FY23-25 CCSF Application Process

Deputy Director Serena Muhammad updated the Trustees on the application process to date and answered questions about the upcoming Trustee Review Team meetings.

Staff Report

Cassandra Kaufman presented highlights from the Executive Director’s report for the period March 18, 2022 – April 21, 2022. The full written report will be distributed after the meeting as usual.

Roll Call Vote to Close the Meeting

Trustees voted as follows to go into a closed session pursuant to Section 621.021(3), RSMo., relating to personnel matters in which personal information regarding employees will be discussed:

Terrell Carter – yea	Samantha March - yea
Linda Grayson – yea	Cassandra Pinkston - yea
Carolyn Jackson – yea	
Julia López - yea	

The open portion of the meeting adjourned at 6:06PM. The next meeting of the Trustees will be held on **May 19, 2022.**