



Saint Louis Mental Health Board

INVESTING IN PROGRAMS THAT WORK

333 South 18th Street • Suite 200 • St. Louis, MO 63103
(314) 535-6964 • Fax (314) 535-6584

*** MEETING MINUTES ***

Minutes of the March 15, 2018, Board Meeting

Attendance:

*Mary Calzaretta
Linda Grayson
Darrell Hudson
Carolyn Jackson
David Laslo
Phil Minden
Nina North Murphy
Robert Poirier
Carla Rose
Donna Schmitt*

Others Attending:

*William Kuehling, Thompson Coburn
Dave Obedin, Renaissance Financial
Gary Orf, Renaissance Financial*

Jama Dodson, Executive Director

Call to Order – The Meeting of the Saint Louis Mental Health Board of Trustees was called to order at 5:46 p.m. by Chair Carolyn Jackson.

Community Comments – Marquis Hunter, a Father Support Graduate of the Father's Support Center's training program spoke about his experiences with and benefits from this program. He also introduced his son Chris.

Approval of the February 2018 Board Minutes – The motion was made by Nina North Murphy and seconded by Linda Grayson to approve the February 15, 2018 Minutes of the last Trustees meeting as distributed. The motion passed unanimously.

Resolution to Approve the 2018-19 Officer Slate As Presented by the Officer Nominating Committee – Phil Minden, Chair of the Officer’s Nominating Committee presented the officer’s slate for the upcoming one-year term running from April 19, 2018 through April 18, 2019 as follows:

Carolyn Jackson, Chair
Linda Grayson, Vice-Chair
David Laslo, Secretary/Treasurer

A motion to approve the resolution was made by Phil Minden and seconded by Nina North Murphy. The motion passed unanimously. In accordance with the By-Laws, the Board Officers will be installed during the April meeting.

2017 Investment Performance Report – David Obedin of Renaissance Financial, reported to the Trustees the 2017 year-end results of the investment portfolio. MHB investment policies are very strict with respect to limiting risk. Returns reflect those policies with 98% of investments in CD’s and the remainder in government bonds. The 2017 return on investment for the Mental Health Fund was 1.01% and was 1.02% for the Children’s Services Fund. The estimated total income for 2018 is predicted to range between \$185K - \$220K.

FY19-21 Community Children’s Services Fund (CCSF) – Trustee Review Process – Cassandra Kaufman, Deputy Director, provided the Trustees with an update on the grant application review process and calendar of key dates for the FY19-21 CCSF grantee selections. This cycle the review/selection process will include consumer reviewers along with Trustees. There was a lively discussion regarding how the consumer reviewers and Trustees would be integrated into an integrated selection process. It was agreed that Jama would prepare a plan that will ensure meaningful consumer participation as well as the mandatory retention of powers of MHB Trustees. She will distribute the plan as soon as possible for Trustees to respond to.

Staff Report

Jama Dodson presented the Executive Director’s report for the period February 16, 2018 – March 15, 2018. A written report was distributed as usual. Among other items, the report included the following highlights:

- Steve Doss has submitted his resignation from the Board after almost 13 years as a Trustee (he was first elected in June of 2005. He expects to attend the April Board meeting when we can say our farewells.
- MHB’s new Controller, Susan Kabat, CPA, will be starting April 23. She will be working at 80% of full time--like predecessor, Katie Zitt. Susan has been with the accounting firm Zielinski & Associates for the past 12 years starting as Staff Auditor moving up to her current role as Accounting Services Manager and Auditor. In this role, she worked with a client portfolio of 25 not-for-profit organizations.

- Staff attended a grantee meeting in Washington D.C. on the Office of Refugee Resettlement, Survivors of Torture Grant. As a result of the recent government shutdowns, the Funding Opportunity Announcement will be released later than usual (estimated release dates are March 19 – April 16). Changes include moving from a 3-year grant cycle to a 4-year grant cycle and prioritizing applicants that provide direct services. Based on these and other factors, eligibility for the grant by an organization like MHB is highly unlikely. Consequently, MHB plans to recommend our partner Bilingual International Assistant Services to apply on behalf of the St. Louis region, instead of MHB.
- MHB was presented with the YWCA's annual Partner of the Year award at their annual Board meeting on February 22, 2018. MHB Trustees, Carolyn Jackson and Linda Grayson, attended the presentation along with Jama and Cassandra.
- Jama and Connie Cunningham, Executive Director of the County CCSF, met February 21 to discuss joint projects between the City and County Children's Funds. A meeting between executive staffs of the two organizations is being scheduled to discuss ideas; a report back and plan will be forthcoming.

Adjournment – There being no further business, Phil Minden made a motion to adjourn. The motion was seconded by Linda Grayson. The motion passed, and the meeting of the Saint Louis Mental Health Board of Trustees adjourned at 6:55 p.m. The next meeting of the Trustees will be held on **April 19, 2018**.