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*** MEETING MINUTES ***

Minutes of the August 23, 2018, Board Meeting

Trustees Attending:

Mary Calzaretta

Marguerite Grandelious

Linda Grayson

Darrell Hudson

David Laslo

Jennifer Matthew

Robert Poirier

Carla Rose

Jama Dodson, Executive Director

Call to Order – The Meeting of the Saint Louis Mental Health Board of Trustees was called to order at 5:45 p.m. by Vice Chair, Linda Grayson.

Community Comments – Greg Tomlin, Program Facilitator for Father’s Support Center thanked the Trustees for their support of the Family Formation Program which on August 15th, graduated 38 young men. April Jones and Debbie Mohrman from Family Care Health Centers spoke next and thanked the Trustees for funding support of their three projects: IMPACT Recovery, Recovery Support Project and Circle of Care. They cited the increasing number of consumers enrolled and successfully completing their outcomes. Colleen Polak from Voices for Children stated that 200 children have been stabilized or have seen increases in well-being through the program funded by MHB. Finally, Jason Baker, Executive Director of Bilingual International Assistant Services thanked the Trustees for the 14 years of support related to translation, legal advocacy, and myriad other services provided to refugee survivors of torture through the partnership with MHB.

Approval of the June 2018 Board Minutes – The motion was made by Carla Rose and seconded by David Laslo to approve the June 21, 2018 Board Meeting Minutes as distributed. The motion passed unanimously.

Resolution Revising MHB By-Laws

The motion was made by Mary Calzaretta and seconded by Jennifer Matthew to amend subsections 1 and 3 of Article XII of the MHB By-laws related to fixing the Ad Valorem Tax rate. Subsection 1 was changed to allow the tax rate to be established at the September Trustee meeting (vs. September 1 as currently worded). Sub-section 3 was deleted entirely to be consistent with the rest of the Resolution.

Preliminary Year-End Financial Report

Susan Kabat, CPA and Controller presented the unaudited FY18 year-end financial report to the Trustees. Among other items, she highlighted:

- Cash and Cash Equivalents decreased by approximately \$2 million from last quarter, which is a normal, recurring process at this time of the year since the bulk of tax revenue is received from January through March, and the accumulated balance is depleted gradually as monthly expenses are drawn down.
- Tax Revenue is at approximately 98% of the annual projected budget.
- Total investment balance with Renaissance was just under \$15 million as of June 30, 2018, with the Children's Services Fund at approximately \$5.1 million and the Mental Health Fund at approximately \$9.8 million.
- Overall, Revenue is at 92% of budget and Expenses are at 94% of budget. With a few exceptions, expense line items are either at, or slightly under budget. This reflects an accurate budgeting process in which Actuals were very close to Budget in both Revenue and Expenses.

Staff Reports

Jama Dodson presented the Executive Director's report for the period June 22, 2018 – August 23, 2018. A written report was distributed as usual. Among other items, the report included the following:

- We are pleased to welcome Lisa Potts as the new Project Director-Community Mental Health Fund, who began her service at MHB on July 23. With more than 20 years of experience, and a master's degree in Public Administration, Lisa brings expertise in the areas of community partnerships, poverty alleviation, financial stability, case management, homeless services, prevention, and workforce and youth development. She most recently led financial stability initiatives for People's Community Action Corporation. Lisa also served as a Community Reviewer in the recent FY19-21 CCSF application process.
- Plans are underway for the opening of the Community Mental Health Fund application cycle this November. Staff will present recommended updates to the CMHF funding framework, as well as recommendations for FY20-22 funding cycle priorities at the October 18 Board meeting.
- The System of Care was approved for a fourth and final year of funding. In order to select priorities for direct mental health services, the Contract Review Committee, reviewed applications that were not funded in the CCSF grant round, but that met the SOC criteria. As a result, Family Forward will receive one year of funding from SOC for their Therapeutic Pre-School.

The report concluded with a presentation by Serena Muhammad, Director of Strategic Initiatives, on the re-designed Youth Mini Grant initiative and the progress to date.

Roll Call Vote to Adjourn to Closed Session – Mary Calzaretta made a motion to close the meeting pursuant to Section 621.021(1), RSMo., related to sharing of important information by the Board's legal counsel.

A roll call vote to close the meeting was held with the following results:

<i>Mary Calzaretta</i>	<i>(Yes)</i>	<i>Jennifer Matthew</i>	<i>(Yes)</i>
<i>Linda Grayson</i>	<i>(Yes)</i>	<i>Robert Poirier</i>	<i>(Yes)</i>
<i>Marguerite Grandelious</i>	<i>(Yes)</i>	<i>Carla Rose</i>	<i>(Yes)</i>
<i>Darrell Hudson</i>	<i>(Yes)</i>		
<i>David Laslo</i>	<i>(Yes)</i>		

The open portion of the meeting of the Saint Louis Mental Health Board of Trustees adjourned at 6:39 p.m.

The next meeting of the Trustees will be held on **September 20, 2018**.