



Saint Louis Mental Health Board

INVESTING IN PROGRAMS THAT WORK

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\*\*\* MEETING MINUTES \*\*\*

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*Minutes of the January 19, 2017, Board Meeting*

*Attendance:*

*Linda Grayson  
Carolyn Jackson  
Dr. David Laslo  
Jennifer Matthew  
Phil Minden  
Donna Schmitt  
Dr. Roy Wilson*

*Others Attending:*

*William Kuehling, Thompson Coburn  
Jim Schnurbusch, OrgStory*

*Jama Dodson, Executive Director*

**Call to Order** – The Meeting of the Saint Louis Mental Health Board of Trustees was called to order at 5:51 p.m. by Chair, Dr. Roy Wilson.

**Community Comments** – There were no community members present who wished to address the Board.

**Remarks from the Board Chair** – Dr. Wilson detailed for the Trustees the March 22<sup>nd</sup> prevention symposium that MHB and the Mayors' office are hosting and which The Washington University Brown School of Social Work will co-sponsor. The keynote speaker will be Dr. Hawkins, the Endowed Professor of Prevention and Founding Director of the Social Development Research Group, University of Washington School of Social Work.

**Approval of November 2016 Board Minutes** – The motion was made by Jennifer Matthew and seconded by Linda Grayson to approve the November 17, 2016 Minutes of the last Trustees meeting as distributed. The motion passed unanimously.

**Appointment of the Officers Nominating Committee** – Dr. Wilson appointed the following Trustees to serve on the Officers Nominating Committee- Marguerite Grandelious, David Laslo, Phil Minden. Each Trustee accepted appointment. Their charge will be to recommend next year’s slate of officers- among other duties- in accordance with MHB by-laws.

**Acceptance of FY17 2Q Financial Report** – Katie Zitt, MHB CPA presented the financial statements for the FY17 2<sup>nd</sup> Quarter. Among other items she pointed out:

- Cash and cash equivalents increased by roughly \$2.1 million from last quarter as a result of higher tax receipts, which are greatest between December and April.
- Total investments decreased by roughly \$1.1 million from last quarter due to planned reduction of reserves and timing of tax receipts, which are lowest during the second half of the calendar year.
- Taxes receivable represent tax receipts deposited to-date in January for distributions from December 2016. Taxes receivable increased by almost \$3.7 million from last quarter; this increase is expected due to the cyclical nature of tax receipts.
- Operating expenses are generally in line with budgeted expectations at roughly 54% of the annual budget.

Following discussion including a request to provide statements ahead of meeting where practicable, a motion to approve the report was made by David Laslo and seconded by Carolyn Jackson. The motion passed unanimously.

**Staff Report** – Jama Dodson presented the Executive Director’s report for the period November 17, 2016 – January 19, 2017. A written report was distributed as usual.

Among other items, the report included the following highlights:

- Deputy Director Cassandra Kaufman was elected Vice Chair of the City of St. Louis Continuum of Care Board of Directors. The CoC coordinates services and administers HUD funding for City homeless services.
- Planning is underway for the Children’s Services Fund application process which begins in fall 2017. City trend data on indicators of child well-being, comparable to data collected by the Community and Children’s Services Resource Board in St. Charles County, has been compiled. Additionally, mechanisms (e.g., listening sessions) to solicit input and feedback from consumers and their families, as well as other stakeholders are currently in development and will be implemented in the third and fourth quarters.
- The Charge Statement of Ad Hoc Committees to Review Investment Management Partnerships was revised.

- Two meetings have taken place to follow up on the prospect of administering the Senior Tax. A proposal to administer Seniors Count will be submitted tomorrow.
- Gateway Housing First has submitted a Permanent Supportive Housing application which the committee will review next week.

**Facilitated Discussion on MHB Identity** – Jim Schnurbusch, President of OrgStory facilitated a discussion with the Trustees related to brand identity.

**Adjournment** – There being no further business, Phil Minden made a motion to adjourn. The motion was seconded by Carolyn Jackson. The motion passed and the meeting of the Saint Louis Mental Health Board of Trustees adjourned at 6:45 p.m. The next meeting of the Trustees will be held on **February 16, 2017**.